

<p><b>Focus Area--Scenario 1</b></p>	
<p><b>Physical Distancing, Hand hygiene/sanitation</b></p>	<ul style="list-style-type: none"> <li>● All excess furniture and soft covered furniture (couches, chairs, etc.) have been placed into storage. Classes will have a minimalist environment to maximize the space between desks.</li> <li>● All desks/table will be arranged in rows so that students are not facing each other.</li> <li>● Hand sanitizing stations will be placed outside of each classroom and at each entrance to the school. Anyone entering the school must perform hand hygiene when entering/exiting the school and any classroom.</li> <li>● All students will be provided education on proper hand washing and mask wearing techniques.</li> <li>● Posters demonstrating this are also prominently placed throughout the school.</li> <li>● Tables in common areas will be labeled with seating maximums to ensure physical distancing.</li> <li>● Where physical distancing is not possible, masks will be required for staff and students. Staff and students must also wear masks in all common areas.</li> <li>● Students are asked to bring reusable water bottles rather than use the water fountains.</li> </ul>
<p><b>Cohorting:</b> The risk of transmission of COVID-19 is reduced by limiting exposure to others. Contact tracing is also more feasible when groups (cohorts) are maintained.</p> <ul style="list-style-type: none"> <li>● <b>It is recommended</b>, where possible, that students be cohorted by class.</li> <li>● A cohort is defined as a group of students and staff who remain together.</li> </ul>	<ul style="list-style-type: none"> <li>● As much as possible, students will be cohorted in classrooms (JH students class A and class B, HS students -1 and -2). Teachers will move to students in their classroom rather than students moving.</li> <li>● High School students in CTS options will be cohorted so as to only work with a limited number of students for the semester.</li> </ul>
<p><b>In Person Learning:</b></p>	<ul style="list-style-type: none"> <li>● Student traffic in hallways will be minimized as students will have all core classes in a single classroom.</li> <li>● Lockers will be offered to students in grades 9-11 only to enable social distancing. A classroom storage space will be provided for students in grade 7, 8 and 12 as needed.</li> <li>● Field trips, ELW, etc, will be postponed.</li> <li>● Whole school assemblies will be postponed</li> <li>● Carts of chromebooks will be available for a “pod” of students and will be placed in close proximity to their classroom. Students will only use chromebooks located in their pod. Sanitizer will be provided to students and students will sanitize the chromebooks before and after use.</li> </ul>

	<ul style="list-style-type: none"> <li>● Separate entrances have been established for JH and HS bus students. All other remaining students will use the main entrance to the school.</li> </ul>
<b>Expectations for shared use equipment:</b>	<ul style="list-style-type: none"> <li>● Any shared items: art supplies, tools, etc. will be sanitized before and after each use with a sanitizing spray.</li> <li>● A fog sanitizer machine has been purchased to sanitize change rooms and the equipment room.</li> </ul>
<b>Office</b>	<ul style="list-style-type: none"> <li>● Maximum occupancy signs will be posted in common areas including the main office.</li> <li>● Plexiglass shields will be placed in the main office at the front desk.</li> <li>● Stickers will be placed on the floor to remind students to line up with social distancing.</li> <li>● Visitors to the school will be limited and any visitors entering the school will be required to wear a mask--signage will be posted at the front door.</li> <li>● A visitor log will be maintained to assist with contact tracing if needed.</li> </ul>
<b>Supervision</b>	<ul style="list-style-type: none"> <li>● Staff will supervise students they teach whenever possible.</li> <li>● Supervision will be offered in an increased number of areas so that students are able to spread out during break time--Students will be eating in three separate locations throughout the building as well as have the option to eat outdoors.</li> </ul>
<b>Arrival/Drop Off</b>	<ul style="list-style-type: none"> <li>● Separate entrances have been created for JH and HS bus students. Students who arrive to school by other means will use the main entrance.</li> <li>● Students are asked to arrive to school no earlier than 8:25 am. <b>Doors to the school will not be open until 8:15 am.</b></li> <li>● Once students arrive at school, they will be asked to immediately move to their lunch area or homeroom until classes begin.</li> <li>● Parents <b>must</b> complete at home screening daily before sending their child to school or on the bus (<a href="https://www.alberta.ca/assets/documents/edc-covid-19-screening-questionnaire-english.pdf">https://www.alberta.ca/assets/documents/edc-covid-19-screening-questionnaire-english.pdf</a> )</li> <li>● If a student is displaying Covid symptoms, they will be immediately isolated and parents will be contacted to pick up their child.</li> </ul>
<b>Dismissal/Pick-Up</b>	<ul style="list-style-type: none"> <li>● Students who are walking or driving home are asked to leave the school grounds immediately after their classes.</li> <li>● Students are asked to leave the school via the closest door to their block 4 classroom to minimize traffic inside the building.</li> <li>● Students are asked to sanitize when entering/exiting the building.</li> <li>● Students waiting for the bus will social distance on the north side of the school.</li> </ul>

<p><b>Lunch</b></p>	<ul style="list-style-type: none"> <li>● If leaving the premises during lunch, students are asked to leave via one of the side entrances and enter via the main entrance.</li> <li>● High School students will be allowed to eat in the cafeteria with the following precautions: 4 students to a large table, 2 students to a small table.</li> <li>● Junior High students will eat either in their classroom, outside, or in the hallway adjacent to their classroom while remaining in their cohort groups.</li> <li>● There will be no student microwaves available for use at this point in time.</li> <li>● Vending machines have been removed. Rather, the Hawk's Nest Cafe will be open for students to purchase snacks between classes.</li> <li>● Tables and chairs in common areas will be disinfected after lunch.</li> </ul>
<p><b>Physical Education</b></p>	<ul style="list-style-type: none"> <li>● PE activities will be chosen to maximize social distancing: eg. badminton vs wrestling</li> <li>● PE classes will occur outside where possible.</li> <li>● Sanitization of equipment (balls, etc) will occur before and after use.</li> <li>● The use of shared equipment will be discouraged: if shared equipment is required, all items will be sanitized between users.</li> </ul>
<p><b>Fitness Room</b></p>	<ul style="list-style-type: none"> <li>● Equipment has been reorganized to maximize social distancing.</li> <li>● Capacity in the fitness room will be reduced .</li> <li>● Mandatory sanitization of all equipment after use---all surfaces that were touched.</li> <li>● Fitness room users will be required to hand sanitize when entering and exiting the room.</li> </ul>
<p><b>Hallways</b></p>	<ul style="list-style-type: none"> <li>● Students have been cohorted so that traffic in the hallways will be minimal between classes.</li> <li>● Every 4th locker has been assigned to minimize students in hallways.</li> <li>● Separate stairwells have been established for different grades to minimize congestion in hallways.</li> </ul>
<p><b>Music</b></p>	<ul style="list-style-type: none"> <li>● The use of wind instruments and choral singing in music class will be postponed.</li> <li>● All cloth seating has been removed from the music room.</li> <li>● Students will be required to wipe down instruments after use.</li> <li>● Students participating in drama will rehearse while maintaining social distancing.</li> </ul>
<p><b>Washrooms</b></p>	<ul style="list-style-type: none"> <li>● Maximum capacity signs have been posted outside of each washroom. Students will be asked to wait outside until space becomes available.</li> <li>● Proper handwashing signs are posted in each washroom.</li> <li>● Custodial staff will be increasing the frequency of sanitization of the washrooms.</li> </ul>

	<ul style="list-style-type: none"> <li>● Paper towel dispensers will be installed in each washroom and new hand dryers have been purchased.</li> <li>● Custodians will regularly check washrooms to ensure that there is an adequate supply of soap and paper towel.</li> </ul>
<b>Food Services (Foods class/Cafeteria):</b>	<ul style="list-style-type: none"> <li>● The use of student volunteers in the Hawk's Nest Cafe will be postponed.</li> <li>● The Cafe will offer a limited menu to students throughout the day and at lunch.</li> <li>● All condiments, etc will be distributed by staff.</li> <li>● Stickers are placed on the floor to direct students to social distance while waiting in the cafeteria line.</li> <li>● There will be no sharing of food items, dishes, utensils, etc by students in foods class.</li> <li>● All staff working in the cafeteria have their safe food handling certification.</li> <li>● Limited seating for high school students is available in the Hawks Nest. (4 students/large table, 2 students/small table)</li> </ul>
<b>Learning Commons</b>	<ul style="list-style-type: none"> <li>● Students are encouraged to sign out e-books where possible (the learning commons coordinator can assist with this).</li> <li>● Students will sanitize their hands as they enter and exit the learning commons.</li> <li>● There will be a plexiglass shield in place at the circulation desk.</li> <li>● Returned books will not be put into recirculation for 72 hours after they are returned.</li> </ul>
<b>PPE plexiglass barriers, physical distance, masks, shields, hand sanitizers,</b>	<ul style="list-style-type: none"> <li>● Plexiglass barriers will be in place at the front desk at the main office and at the circulation desk in the learning commons.</li> <li>● Mask use is <b>mandatory</b> for all students and staff when physical distancing of 2 m cannot be maintained and in all common areas of the school. Students who are sitting in their desks in rows, may remove their mask.</li> <li>● The government of Alberta will be providing 2 re-usable masks to each student/staff member. If a student forgets their masks, disposable ones may be available in the main office.</li> <li>● All visitors entering the school will be required to wear a mask.</li> </ul>
<b>Off Campus Programming (Work Experience)</b>	<ul style="list-style-type: none"> <li>● Off Campus coordinators will regularly inspect all off campus programs to ensure that proper protocols are being put in place to minimize the spread of Covid 19. If a student is concerned that this is not occurring, they should contact Mr. Taylor immediately.</li> </ul>

**Student Behaviour**

- In addition to the expectations we already have at school, students will also be expected to adhere to the new safety guidelines in place. Students that cannot follow the rules we have put in place to ensure everyone's safety will not be allowed to participate in in-school instruction.

## Screening Questions

		<b>CIRCLE ONE</b>	
1.	Does the attendee have any new onset (or worsening) of any of the following symptoms:		
	• Fever	<b>YES</b>	<b>NO</b>
	• Cough	<b>YES</b>	<b>NO</b>
	• Shortness of Breath / Difficulty Breathing	<b>YES</b>	<b>NO</b>
	• Sore throat	<b>YES</b>	<b>NO</b>
	• Chills	<b>YES</b>	<b>NO</b>
	• Painful swallowing	<b>YES</b>	<b>NO</b>
	• Runny Nose / Nasal Congestion	<b>YES</b>	<b>NO</b>
	• Feeling unwell / Fatigued	<b>YES</b>	<b>NO</b>
	• Nausea / Vomiting / Diarrhea	<b>YES</b>	<b>NO</b>
	• Unexplained loss of appetite	<b>YES</b>	<b>NO</b>
	• Loss of sense of taste or smell	<b>YES</b>	<b>NO</b>
	• Muscle/ Joint aches	<b>YES</b>	<b>NO</b>
	• Headache	<b>YES</b>	<b>NO</b>
	• Conjunctivitis (commonly known as pink eye)	<b>YES</b>	<b>NO</b>
2.	Has the attendee travelled outside of Canada in the last 14 days?	<b>YES</b>	<b>NO</b>
3.	Has the attendee had close contact* with a confirmed case of COVID-19 in the last 14 days?	<b>YES</b>	<b>NO</b>
4.	Has the attendee had close contact with a symptomatic** close contact of a confirmed case of COVID-19 in the last 14 days?	<b>YES</b>	<b>NO</b>

\* Face-to-face contact within 2 metres. A health care worker in a occupational setting wearing the recommended personal protective equipment is not considered to be a close contact.

\*\* 'Ill/symptomatic' means someone with COVID-19 symptoms on the list above.